

HATTON TOWNSHIP REGULAR MONTHLY BOARD MEETING**12/21/2021 – MINUTES**

Regularly Scheduled Meeting of the Hatton Township Board

CALL TO ORDER: by Superintendent Hileman at 7:30 pm; Pledge of Allegiance

Board members present by rollcall: Guiette; Y, N. Farrell; Y, McClain; Y; absent: Treasurer Humphrey,

Others present: Jeff Smith

ACCEPT or AMEND AGENDA: Motion by N. Farrell supported by Guiette to accept the agenda as presented; motion carried.

Minutes: Motion by Guiette; supported by N. Farrell to approve the Regular Board Meeting Minutes of 11/16/2021, which were provided to the board in advance and made available to the public; motion carried.

Treasurers Report: Motion made by Guiette; supported by N. Farrell to accept the Treasurer's report as presented; motion carried.

- No CD's coming up for maturity
- Clerk and Treasurer balanced at \$148,982.48

Public Comment:

-Jeff Smith presented a draft copy of a survey of the current cemetery that Lampham Associates prepared. It has some corrections that need to be made. Smith will get pricing from Lampham Associates to see what they will charge to add a large map and what they will charge for surveying possible new adjacent land to cemetery that township is considering purchasing this winter or spring.
-McClain commented that a PDF copy of township map should be requested so it can be added to township website or so a copy could be emailed to those requesting a map.

Reports by County Officials: No county officials present

Reports: Township Officials:

- Land Division and Zoning Permits and Planning Commission
-No zoning permits issued
-Planning and Zoning board will meet again in February to review results of Master Plan and Zoning Ordinance survey that was mailed out the end of November. Due date for property tax payers to complete survey is January 31, 2022.

CORRESPONDENCE:

Sent/Delivered: November bills; 660 postcards mailed to property owners to take online survey for feedback on Masterplan and Zoning Ordinances

Received: Sherriff's report; Fire Report; completed F65 form from Weinlander Fitzhugh; 14 requests for hard copy of survey to be mailed; Charter Communication-notification in change in packaging and rebrand; Spectrum Printers, Inc Voter ID cards need to send Voter ID cards to all registered voters due to redistricting; Email about ARPA reporting Project and Expenditure report due April 30, 2022

TRAINING/OTHER MEETINGS:

McClain attended Clare County Clerks meeting on December 3

BUDGET ADJUSTMENTS:

101-721-730 Planning and Zoning Board Postage budgeted for \$300.00 (-\$72.45) due to postage to send out postcard being sent out for survey.

101-215-741 Clerk's Operating Supplies and Equipment budgeted for \$1,000.00 (-\$23.01)

101-253-728 Treasurer's Office Supplies budgeted for \$500.00 (-\$37.09)

Motion by N. Farrell; supported by Guiette to approve the budget adjustments as stated; motion carried.

Motion to Pay the Bills:

Motion by Guiette supported by N Farrell to approve to pay the December bills as presented; Motion carried.

OLD BUSINESS AS NEEDED:

-Discuss purchasing of land north and east of current cemetery-Jeff Smith will contact property owner Thomas Zienkiewicz about doing measurements.

-Survey and updated map of cemetery-Smith shared a draft of map that Lampham Assoc. prepared and will get a quote for getting a copy of large map and having Lampham survey and do another map if adjacent property to current cemetery is purchased by township.

-Old township hall property was sold to Robert and Angela Curn for \$2,500 plus closing cost. Deed was signed and recorded at courthouse.

-Status of blight complaint on Timberlane-Another letter from township attorney will be sent to property owner if blight is still an issue in March 2022.

ARPA discussion-McClain will contact township auditors to see if they have suggestion for short-term investment so that ARPA money is not in township general fund. Must be put in to something that we will not receive a penalty. Township has until 2025 to make a plan to use money and until 2026 to use the money.

NEW BUSINESS:

All registered voters will need to have a new voter ID card issued due to redistricting

Update on December 14 Board of Review meeting-1-Property exemption, 1-military exemption,

Changed 1 piece of property to PRE.

-ITEMS FOR NEXT MEETING:

Hileman will contact Jim VanWormer about the tax exempt card users contract

-McClain will contact Weinlander Fitzhugh about possible short-term options to invest the ARPA funds so that they will not be part of general fund

-Jeff Smith will get a quote from Lapham & Assoc about price of map and surveying adjacent cemetery property should township decide to purchase property

-McClain will get a quote from Spectrum Printers to see what charge will be to print and mail Voter ID cards that need to go out to all townships registered voters due to redistricting.

ADJOURNMENT: Motion by Guiette; supported by N. Farrell to adjourn meeting at 8:24 pm; Motion carried.

Prepared: 12/21/21– not yet approved